

CALAMBA WATER DISTRICT

Lakeview Subd., Halang, City of Calamba Tel. Nos. 545-2863; 545-1614; 545-2728; 5457895; 545-1389; 545-7981 Fax. No. 545-9752

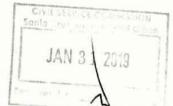
CS Form No. 9 Series of 2017

> Republic of the Philippines CALAMBA WATER DISTRICT Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

May we request for reposting of vacant positions for extension of submission of application:

Electronic copy to be submitted to the CSC FO must be in MS Excel format



No.	Position Title	Plantilla Item No.		Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignmen
1	Department Manager C	15	24	879,588.00	Master's Degree or Certificate in	120 hours of supervisory/	Furn Of Comment		3 3000 100	
					Leadership and Management from	management learning and	5 yrs. Of Supervisory/	CSC Professional/	1. Building	Administrative
					CONTRACTOR OF THE CONTRACTOR O			Second Level Eligibility	collaborative	
						undertaken with in the last	Experience		inclusive working	
									relationships	
						5 years			2. Managing	
									performance	
									and coaching	
									of results	
									3. Leading	
									change	
									4. Thinking	
					***************************************				strategically and	
									creatively	
									5. Creating	
									and nurturing a	
									high performing	
									organization	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 11, 2019 @ 5:00 p.m..

1. Application letter must be addressed to Engr. Restituto B. Sumanga, Sr. and to be submitted to HRD, Calamba Water District, Lakeview Subd. Halang, Calamba City, Laguna; stating the Position Title applying for. Salary Grade and Item Number.

- 2. Support Documents to be attached in the application letter:
 - Authenticated Diploma/Transcript of Records
 - Authenticated Certificate of Eligibility and/or License ID
 - Original Certificate(s) of Training Completion
 - Original Certificate of Awards received, if any
 - Authenticated Service Record for non-employees of Calamba Water District
 - Omnibus Certification of Authenticity

3. Applicant must fill-up the Personal Data Sheet and attached Work Experience Sheet (CSC-Form 212,2017)

ENGR. RESTITUTO SUMANGA, SR.

General Manager A

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Equal Employment Opportunity Principle:

Interested qualified applicant is hereby encourage to submit application regardless of your age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation.

